

**Shasta Valley Cemetery District**  
**Regular Board Meeting Minutes**  
**January 18, 2023**

The Shasta Valley Cemetery District Board of Trustees meeting was called to order on January 18, 2023 at 10:16 a.m. The meeting was held at 1312 Fairlane Rd, Yreka, CA

**Roll Call:** Trustee Bacigalupi, Trustee Terwilliger, Trustee McNeil, Richard Scnepp, District Grounds Administrator, Nanette Cooley, District Secretary

**Public Present:** none

**Correspondence:** Survey Cards – 2 all positive. .

**Approval of Minutes:** Trustee Terwilliger made a motion to approve the Minutes of the December 21, 2022 Board Meeting. Trustee Bacigalupi seconded the motion. Motion carried.

**Approval of Income & Expenditures:** Income for December 2022 was \$78,375.42. Expenses were \$14,398.63. Trustee Terwilliger motioned to approve December Income and Expenses. Trustee Bacigalupi seconded. Motion carried.

**District Grounds Administrator Report:** There were 2 burials in December, both full. 78 total burials for the year. Lot of rain first part of December. Lots of limbs fell and two trees came down, one in Little Shasta and one in Foulke. Ditches were cleaned out and are working. Will need to rent a log splitter to finish the tree in Foulke. New lights were installed in the shop.

**District Office Administrator Report:** Still have not heard from MountaineerIT. A cell phone is needed for the office as the landline has not always worked lately. It will also help sending photos to clients.

**Board Member & Committee Reports**

Employees Administration.....Rory McNeil  
Cemetery Improvements ..... Donna Bacigalupi  
Finance.....Matt Osborn  
Friends of Shasta Valley Cemeteries

Policy & Procedures .....Matt Osborn  
Public Relations.....Donna Bacigalupi  
Girdner's Liaison.....Rory McNeil

Trustee Terwilliger has been researching grants for a new office.  
Trustee McNeil will contact the city for possible help with the roads in Evergreen.  
Trustee Bacigalupi is looking into hiring someone to cleanup the plastic flowers in Evergreen.

**Policies & Procedures:** This time is set aside for Trustees to request changes to District Policies and Procedures items to be put on the next meetings agenda.

**Old Business:** This time is for discussion and possible action of any unfinished business previously discussed and listed here.

1. 6 Month budget review. Everything is on schedule for the year.

**New Business:** Discussion and possible action of any new business.

There was no new business.

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**Adjournment:** There being no further business, meeting was adjourned at 11:41 a.m.

Approved this date, by a vote of: Yes \_\_\_\_\_ No \_\_\_\_\_

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Rory McNeil, Chairman of the Board

Date

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Nanette Cooley, Board Secretary

Date