

Shasta Valley Cemetery District
Regular Board Meeting Minutes
August 17, 2022

The Shasta Valley Cemetery District Board of Trustees meeting was called to order on August 17, 2022 at 10:00 a.m. The meeting was held at 1312 Fairlane Rd, Yreka, CA

Roll Call: Trustee McNeil, Trustee Bacigalupi, Trustee Terwilliger, Trustee Osborn, Richard Schnepf, District Grounds Administrator, Nanette Cooley, District Office Manager.

Public Present: No public present

Correspondence: Survey Cards – 2 all positive.

Approval of Minutes: Trustee Bacigalupi made a motion to approve the Minutes of the July 20, 2022 Board Meeting. Trustee Terwilliger seconded the motion. Motion carried.

Approval of Income & Expenditures: Total income for July was \$12,525.45 and total expenses in July were \$27,400.77. Trustee Osborn made a motion to approve the Income and Expenditures for July 2022 Trustee Terwilliger seconded the motion. Motion carried.

District Grounds Administrator Report: There were 6 burials in July. With mostly ashes this month, more work was done in the outlying cemeteries. Will have to start weedeating Evergreen soon. The battery was replaced in the Dodge pickup. There are limbs needing to be picked up in Evergreen from the last thunderstorms. A motion was made by Trustee Bacigalupi to purchase a 36” digging bucket from Ed Steinhoff and sell him the ditch witch. Trustee Terwilliger seconded the motion. Motion passed.

District Office Administrator Report With Evergreen Cemetery being evacuated due to the McKinney Fire, we need a disaster plan in place. Looking into California Fire Safe Council and Golden State Risk Management Association for help.

Board Member & Committee Reports

Employees Administration.....Rory McNeil
Cemetery Improvements Donna Bacigalupi
Finance.....Matt Osborn
Friends of Shasta Valley Cemeteries

Policy & Procedures Matt Osborn
Public Relations.....Donna Bacigalupi
Girdner’s Liaison.....Rory McNeil

Green Burial Policy – Tabled until September 2022 meeting

Policies & Procedures: This time is set aside for Trustees to request changes to District Policies and Procedures items to be put on the next meeting Agenda.

Old Business: This time is for discussion and possible action of any unfinished business previously discussed and listed here.

New Business:

1. Review fee schedules To be continued September 21, 2022 meeting

Meeting was adjourned at 11:50 am

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Approved this date, by a vote of: Yes _____ No _____

Rory McNeil, Chairman of the Board

Date

Nanette Cooley, Board Secretary

Date